

ACVS Manuscript Evaluation Form

Applicant's Name: _____

Manuscript Title: _____

Request for Early Approval Included in Credentials Application

I. CRITERIA (A "NO" declines the manuscript.)

YES

NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Includes either: A. Published manuscript
or B. Letter of acceptance and copy of the manuscript |
| <input type="checkbox"/> | <input type="checkbox"/> | The manuscript is accepted for publication by an approved journal. (See list of approved journals.) |
| <input type="checkbox"/> | <input type="checkbox"/> | The manuscript was accepted by the submission deadline (August 1). |
| <input type="checkbox"/> | <input type="checkbox"/> | The manuscript is not a chapter, proceeding, review article or case report. |
| <input type="checkbox"/> | <input type="checkbox"/> | The information in the manuscript is original and has not been published previously, other than in abstract or proceedings form. |
| <input type="checkbox"/> | <input type="checkbox"/> | The applicant is the primary author. |
| <input type="checkbox"/> | <input type="checkbox"/> | The date of publication is not more than five years before the deadline for submission of credentials. NOTE: If manuscript is submitted for early approval, approval is contingent upon publication date being less than five years prior to the application deadline at time of credentials application. |

Comments: _____

II. CONTENT (A "NO" declines the manuscript.)

YES

NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction (appropriately summarized the reason for the study) |
| <input type="checkbox"/> | <input type="checkbox"/> | Hypothesis or Objective (clearly stated) |
| <input type="checkbox"/> | <input type="checkbox"/> | Methods (appropriate description of techniques used to satisfy the hypotheses or objective) |
| <input type="checkbox"/> | <input type="checkbox"/> | Results (report results appropriate to study) |
| <input type="checkbox"/> | <input type="checkbox"/> | Discussion (interprets the results and their relation to the hypotheses or objective) |
| <input type="checkbox"/> | <input type="checkbox"/> | Conclusion (summarized the importance of the study) |

Comments: _____

III. OUTCOME:

Manuscript Acceptable Manuscript Not Acceptable